

**MINUTES OF MEETING
OAKSTEAD
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Oakstead Community Development District was held on June 21, 2016 at 6:30 p.m. at the Oakstead Clubhouse, 3038 Oakstead Boulevard, Land O' Lakes, Florida.

Present and constituting a quorum were:

Norman Keith	Chairman
Fred Krauer	Vice Chairman
Joe Cascio	Assistant Secretary
Barbara Feldman	Assistant Secretary
Sal Paradiso	Assistant Secretary

Also present were:

Andy Mendenhall	District Manager
Nancy Intini	Park Director

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS **Call to Order and Roll Call**
Mr. Keith called the meeting to order and the roll was called.

SECOND ORDER OF BUSINESS **Pledge of Allegiance**
The pledge of allegiance was recited.

THIRD ORDER OF BUSINESS **Consent Agenda**
A. Approval of the Minutes of the May 17, 2016 Regular Meeting
B. Approval of the Financial Statements through May 31, 2016

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the consent agenda was approved.
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FOURTH ORDER OF BUSINESS **Attorney's Report**
None

FIFTH ORDER OF BUSINESS **Engineer's Report**
None

SIXTH ORDER OF BUSINESS **Manager's Report**
A. Approval of Grant of Non-Exclusive Utility Easement
The non-exclusive utility easement has been reviewed by District Counsel.

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor the grant of the non-exclusive utility easement was approved.

B. Discuss FY 2017 Budget

Mr. Keith discussed the probability of starting a new Reserve line item for maintenance of the entry walls. He will review the current Reserve Funds and bring recommendations to the next workshop meeting.

Ms. Feldman also has Reserves suggestions to discuss at the workshop meeting.

Staff salary increases will be discussed at the August 2nd workshop meeting.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Field Manager

Mr. Keith noted in Mr. Grasso’s absence he, Mr. Krauer and Ms. Intini are keeping up with maintenance issues that arise.

The purchase of a new Gator vehicle was briefly discussed.

On MOTION by Mr. Cascio seconded by Mr. Paradiso with all in favor an expenditure of \$13,500 for the Chairman to work with ValleyCrest to acquire a John Deere Gator utilizing the District’s surplus funds credit was approved.

B. Park Director

Two new motors will be in on Monday and will be stored.

C. Newsletter Committee

Mr. Paradiso reported the Newsletter was late due to an illness.

Mr. Mendenhall noted the Employee Manual will be emailed to the Board for review and discussion at the next workshop meeting.

EIGHTH ORDER OF BUSINESS

Supervisors’ Reports, Requests and Comments

Mr. Krauer requested to add an item to the workshop agenda regarding alligator signage.

NINTH ORDER OF BUSINESS

Audience Comments

An audience member asked about response time on field complaints to the District. It was noted that in the absence of Mr. Grasso, residents could send field issues to the District Manager or the Chairman.

Ms. Intini reminded the Board that a motion is needed for approval of the \$6,490 for the 19 Magnolias placed in Tanglewylde and this money will be used with the credit from Valley Crest.

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the expenditure of \$6,490 for the replacement 19 Magnolia trees planted in Tanglewylde to be funded from the Valley Crest credit was approved.

TENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor the meeting was adjourned.


Norman Keith
Chairman