

**MINUTES OF MEETING
OAKSTEAD
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Oakstead Community Development District was held on February 16, 2016 at 2:30 p.m. at the Oakstead Clubhouse, 3038 Oakstead Boulevard, Land O' Lakes, Florida.

Present and constituting a quorum were:

Norman Keith	Chairman
Fred Krauer	Vice Chairman
Joe Cascio	Assistant Secretary
Barbara Feldman	Assistant Secretary
Sal Paradiso	Assistant Secretary

Also present were:

Andy Mendenhall	District Manager
Mario Grasso	Field Manager
Nancy Intini	Park Director

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS **Call to Order and Roll Call**
Mr. Keith called the meeting to order and the roll was called.

SECOND ORDER OF BUSINESS **Pledge of Allegiance**
The pledge of allegiance was recited.

THIRD ORDER OF BUSINESS **Consent Agenda**
A. **Approval of the Minutes of the January 19, 2016 Regular Meeting**
B. **Approval of the Financial Statements through January 31, 2016**

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the consent agenda was approved.
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FOURTH ORDER OF BUSINESS **Attorney's Report**
None

FIFTH ORDER OF BUSINESS **Engineer's Report**
None.

SIXTH ORDER OF BUSINESS **Manager's Report**
A. Consideration of Adoption of Resolution 2016-1, Regarding Trespassing on District Owned Property

The Chairman suggested and the Board concurred that before adopting this resolution, the subject should be further discussed at the next workshop meeting.

A brief discussion ensued regarding a resident complaint about the new lighting in front of her home being too bright and industrial. Mr. Cascio noted he has discussed the issue with the resident and recommended and gave her a remedy on how to address her lighting issue.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Field Manager

The maps to be provided by ValleyCrest were discussed.

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor contracting with ValleyCrest to provide irrigation mapping in the amount of \$5,775, contingent on verification of providing full-size maps, with the funds coming from the special reserve fund for ValleyCrest, was approved.

Mr. Grasso also reported the sewer line underneath the road at Marchmont was done.

A discussion ensued regarding a letter from TECO Peoples Gas for an easement for a gas line. The letter will be forwarded to Mr. Grasso so that he can obtain more information on the gas piping system that serves the Oakstead community. It was forwarded to District Counsel for his comments. It was suggested to invite Mr. Chris Uria, the submitter of the letter, to the next workshop meeting to provide more information on this matter.

Mr. Cascio requested to have the information obtained from ValleyCrest on the irrigation systems plan adhered to and included in the OLM inspection report. It should provide emphasis to ValleyCrest to be serious about the timings. Having that included in the OLM report will give us a better response time.

B. Park Director

Ms. Intini reported the following:

- The utility court is starting to lift and break; two trees are doing damage and the trees should be taken down. Mr. Grasso will ask ValleyCrest for a quote for taking the trees down.
- She is researching new companies to purchase water containers from.
- There are two issues with the Field Contract; the bathroom issue was not addressed and the contract will be brought back to the workshop meeting. There should also be

something included in the contract regarding charging non-residents for the field use. Ms. Intini will contact District Counsel for additional advice on the contract.

- The meeting room should be repainted and painted white instead of gold. Quotes from Zach for \$3,245 and from Eastlake Painting for \$2,850 were obtained.

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the quote from Eastlake Painting for painting the ceiling, walls, the hall in the bathroom, the two doors, the trim, the front and back doors in the amount of \$2,850 was accepted.

- The Dean Martin event was successful.

C. Newsletter Committee

Mr. Paradiso reported the Newsletter was late and delivered last week.

EIGHTH ORDER OF BUSINESS

Supervisors' Reports, Requests and Comments

Mr. Krauer stated the State Road 54 Committee is done; survey has been sent to the County.

Ms. Feldman stated the feedback she received on the lights has been favorable.

NINTH ORDER OF BUSINESS


Audience Comments

An audience member discussed the need for a fence at Marchmont.

TENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor the meeting was adjourned.



Norman Keith
Chairman