

**MINUTES OF MEETING
OAKSTEAD
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Oakstead Community Development District was held on February 20, 2018 at 2:00 p.m. at the Oakstead Clubhouse, 3038 Oakstead Boulevard, Land O' Lakes, Florida.

Present and constituting a quorum were:

Norman Keith	Chairman
Fred Krauer	Vice Chairman
Joe Cascio	Assistant Secretary
Sal Paradiso	Assistant Secretary

Also present were:

Andy Mendenhall	District Manager
Tracy Robin	District Counsel
Tonja Stewart	District Engineer
Nancy Intini	Site Manager
Residents	

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Mendenhall called the meeting to order and the roll was called. Four Supervisors were present.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The pledge of allegiance was not recited.

THIRD ORDER OF BUSINESS

Consent Agenda

- A. Approval of the Minutes of the January 16, 2018 Regular Meeting**
- B. Approval of the Financial Statements through January 31, 2018**

Mr. Keith requested the following item to be added to the Consent Agenda:

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor the consent agenda, items A and B was approved.
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FOURTH ORDER OF BUSINESS

Attorney's Report

- A. Approval RFP for Road Paving Work and Authorize Publication**

Mr. Tracy Robin handed out drafted documents regarding the RFP.

Ms. Stewart noted it would be her recommendation to hold this project until October. The Board discussed the recommendation of revisiting the project in September and it was decided to put the paving project on hold.

B. Resolution Approving Amended Notice of Establishment

Mr. Robin explained the purpose of this resolution

On MOTION by Mr. Paradiso seconded by Mr. Cascio with all in favor Resolution 2018-04 authorizing the recording of an amended Notice of Establishment for the Oakstead CDD was adopted.

C. Partial Release of Lien

Mr. Robin noted this amendment puts all on notice that all the property within the District is subject to assessments and assessment liens and other rights the District has.

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor authorization for Counsel to file the Partial Release of Liens for the contracted properties was approved.

D. Approve Drainage Easement to Barnard, LLC Pursuant to Boundary Amendment Agreement

This item was deferred to the March 20, 2018 meeting.

E. Approve Acceptance of Deeds from State Road 54 Investment Properties for Tract B-8 and Drainage Parcels

Mr. Robin distributed a hand-out to the Board provided by the Pasco County Property Appraiser and noted the Board needs to make a decision about whether or not it wants to obtain title to 1A, 1B and 3B.

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor accepting the deed from the current owners for those properties (1A, 1B and 3B) as outlined in the handout, and with respect to 3B it would be subject to outstanding taxes for 2017 was approved.

Mr. Robin will ask Mr. Sierra to execute the deed and send it to him.

The Board was asked to make a motion to authorize Counsel to obtain the deed from Tract B-8.

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor authorization for District Counsel to obtain the deed for Tract B-8 was approved.

FIFTH ORDER OF BUSINESS

Engineers Report

On MOTION by Mr. Paradiso seconded by Mr. Cascio with all in favor authorization for the District Engineer to go forward with the Traffic Study in Marchmont as discussed at the last workshop meeting was approved.

SIXTH ORDER OF BUSINESS

Manager's Report

Mr. Mendenhall verified that due to the refunding with Hancock Bank, an operating account must remain open with them through the length of the bonds. He also reported on other District investment accounts.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Site Manager

Ms. Intini noted the following:

- o The painting of the playground turned into a three-week project. The vendor will be asked to provide a proposed change order for additional work accomplished.
- o The freeze damaged some of the plants, which was minimal.
- o Met with the landscapers this week; contract expiring in March, 2019.

B. Newsletter Committee

There were no issues.

EIGHTH ORDER OF BUSINESS

Supervisors' Reports and Comments

Mr. Paradiso discussed a letter to the sheriff regarding speeding and requested to readdress it at the next workshop meeting.

He also reported he sent an invoice to Inframark for payment of software used to maintain the District website. The invoice was from November therefore it was sent to Severn Trent, former name of Inframark.

Mr. Paradiso asked that an item regarding the iPad replacements be included on the next workshop meeting agenda.

Mr. Cascio requested a discussion item for the next workshop meeting regarding the excess irrigation finding its way onto county roads.

The record will reflect Ms. Stewart left the meeting.

NINTH ORDER OF BUSINESS

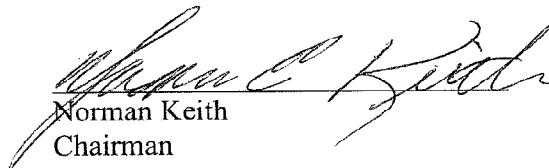
Audience Comments

Mr. Cymment asked for an update on the 21 acres on the eastside of Oakstead Boulevard. Board members responded it keeps changing and will report any news to the residents.

TENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor the meeting was adjourned.


Norman Keith
Chairman