

**MINUTES OF MEETING
OAKSTEAD
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Oakstead Community Development District was held on April 15, 2014 at 6:30 p.m. at the Oakstead Clubhouse, 3038 Oakstead Boulevard, Land O' Lakes, Florida.

Present and constituting a quorum were:

Norman Keith	Chairman
Fred Krauer	Vice Chairman
Barbara Feldman	Assistant Secretary
Sal Paradiso	Assistant Secretary
Joe Cascio	Assistant Secretary

Also present were:

Andrew Mendenhall	District Manager
Tracy Robin	District Counsel
Nancy Intini	Park Director
Mario Grasso	Field Manager

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Keith called the meeting to order and the roll was called.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The pledge of allegiance was recited.

THIRD ORDER OF BUSINESS

Consent Agenda

- A. Approval of the Minutes of the March 18, 2014 Regular Meeting**
- B. Approval of the Financial Statements through March 31, 2014**

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor the consent agenda was approved.

FOURTH ORDER OF BUSINESS

Audience Attendance Count & Comments

There being no comments, the next item followed.

FIFTH ORDER OF BUSINESS

Attorney's Report

District Counsel updated the Board on what the legislature is doing with regard to CDD's. Counsel also discussed the new License and Maintenance Agreement that Pasco County is requiring for road right-of-way. The consensus of the Board was to direct Counsel to move forward with reviewing the county agreement and provide the Board with guidance on how to proceed.

The record will reflect Mr. Robin left the meeting.

SIXTH ORDER OF BUSINESS

Engineer's Report

None.

SEVENTH ORDER OF BUSINESS

Manager's Report

A. Consideration of Acceptance of the Fiscal Year 2013 Financial Audit Performed by Grau & Associates

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the fiscal year 2013 financial audit provided by Grau & Associates was accepted.

B. Discussion on a Drafted, Preliminary, Proposed Fiscal Year 2015 Budget

It was explained the preliminary fiscal year 2015 budget will be approved at the May 20th meeting; this drafted budget will set the high water mark if the Board chooses to build in a factor for Trim. A budget workshop meeting was recommended before the high water mark is set by the Board.

C. Discussion of Landscape Consultant Options

At a previous meeting the Board expressed their wish to explore whether a landscape consultant company such as OLM is necessary and asked the District Manager to provide options. Landscape services consultants such as HCS and PSA were pointed out to the Board. After each Board member had an opportunity to express their opinion it was decided to continue to discuss this item at the next workshop meeting.

D. Staff Reviews

This item was not included on the initial meeting agenda.

The District Manager noted he will forward template copies of the form used for completing the reviews to each Board member for their input if they choose to do so. He will meet with staff and report back to the Board regarding the completed reviews.

The fishing in District ponds issue was addressed by the Board. The Board concluded that the existing No Trespassing, No Fishing signs will remain placed as is.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Field Manager

i. Proposal from Valley Crest

This item was previously discussed at a workshop meeting.

On MOTION by Ms. Feldman seconded by Mr. Paradiso with all in favor the Valley Crest proposal for Job Number 342100107 in the amount of \$5,940 was approved.

Mr. Grasso updated the Board on the report he previously submitted.

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor an expenditure of not to exceed \$1,500 for storm drain cleaning in Tanglewylde was approved.

Mr. Grasso will coordinate with Mr. Paradiso regarding researching new computer options.

B. Park Director

Ms. Intini reported the salt system for the pool is unacceptable and this issue will be added to the agenda for the next workshop meeting.

C. Newsletter Committee

Mr. Paradiso reported the Newsletter is going well.

NINTH ORDER OF BUSINESS

Supervisors' Reports, Requests and Comments

Mr. Cascio briefly reported on trees on District property that are creating lifts in sidewalks. This item will be added to the next workshop meeting agenda.

TENTH ORDER OF BUSINESS

Audience Comments

None.

ELEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the meeting was adjourned.


Norman Keith
Chairman