MINUTES OF MEETING OAKSTEAD COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Oakstead Community Development District was held on February 18, 2014 at 6:30 p.m. at the Oakstead Clubhouse, 3038 Oakstead Boulevard, Land O' Lakes, Florida.

Present and constituting a quorum were:

Norman Keith

Chairman

Fred Krauer

Vice Chairman

Barbara Feldman

Assistant Secretary

Sal Paradiso Joe Cascio Assistant Secretary Assistant Secretary

Also present were:

Andrew Mendenhall

District Manager

Nancy Intini

Park Director

Mario Grasso

Field Manager

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Keith called the meeting to order and the roll was called.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The pledge of allegiance was recited.

THIRD ORDER OF BUSINESS

Consent Agenda

- A. Approval of the Minutes of the January 21, 2014 Regular Meeting
- B. Approval of the Financial Statements through January 31, 2014

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the consent agenda was approved.

FOURTH ORDER OF BUSINESS

Audience Attendance Count & Comments

(1)

There being no comments, the next item followed.

FIFTH ORDER OF BUSINESS

Attorney's Report

None.

SIXTH ORDER OF BUSINESS

Engineer's Report

None.

SEVENTH ORDER OF BUSINESS

Manager's Report

A. Discussion of Website

Mr. Mendenhall noted we are moving forward with the website company however, we have not officially cancelled the service with the previous website provider. A cancellation notice needs to be forwarded to the previous provider.

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor sending a cancellation notice to the current website provider, Mercer Designs was approved.

Staff hours were discussed. There was Board consensus for the District Manager to consult with the two full time employees regarding their work schedule hours and report back to the Board.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Field Manager

Mr. Keith led a discussion on the Project Flow Chart that was handed out at the meeting.

A copy of the chart will be attached hereto for the public record.

An estimate from Extreme Concrete Cleaning and Parking Lot Striping provided by Mr. Grasso for pressure washing "common area sidewalks that need cleaning" was discussed along with what budget line item the funds would come from.

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the estimate (#5261) from Extreme Concrete Cleaning and Parking Lot Striping in the amount of not to exceed \$4,500 was approved.

The Field Manager was also authorized to go forward with two other estimates from Extreme Concrete Cleaning and Parking Lot Striping (estimate #5254 and #5255); each of the two estimates in the amount of \$995.

Copies of the estimates will be attached hereto for the public record.

B. Park Director

The following was noted:

O Sprinklers broken on the field; trucks must drive on the field grass to get products to the back and this is causing damage. Resolutions to resolve this issue will be discussed at the next workshop meeting.

C. Newsletter Committee

Mr. Paradiso reported bringing the Newsletter in-house has streamlined the process. The website is set to go live on March 1st.

NINTH ORDER OF BUSINESS

Supervisors' Reports, Requests and Comments

Mr. Keith reviewed a document he provided to the Board regarding Procedures for Handling After Duty Hour Problems within Oakstead. The Board will review the document and discuss it further at the next workshop meeting.

Mr. Krauer reported his progress on tree identification. By the next workshop he will have a better comprehensive plan of what trees are lifting sidewalks.

Mr. Casio offered his appreciation of the Board, staff and the Chairman's effective navigation of the meetings. He also thanked the reliable audience member for his frequent attendance.

Mr. Krauer recommended that everyone send letters to the County Commissioners regarding objections to the proposed overhead highway.

Mr. Paradiso addressed damage at the basketball court; he suggested resurfacing. Property currently owned by Devco, across from Weymouth, was also discussed. The Board was asked if they would consider buying the property for District use such as the passive park envisioned in the past. Board consensus was to first find out the cost of the property.

TENTH ORDER OF BUSINESS

Audience Comments

None.

ELEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor the meeting was adjourned.

Norman Keith
Chairman