

**MINUTES OF MEETING  
OAKSTEAD  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Oakstead Community Development District was held on May 15, 2018 at 6:30 p.m. at the Oakstead Clubhouse, 3038 Oakstead Boulevard, Land O' Lakes, Florida.

Present and constituting a quorum were:

Fred Krauer	Vice Chairman
Joe Cascio	Assistant Secretary
Sal Paradiso (via phone)	Assistant Secretary
Barbara Feldman	Assistant Secretary

Also present were:

Andy Mendenhall	District Manager
Nancy Intini	Site Manager

Residents

*The following is a summary of the discussions and actions taken.*

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Mr. Mendenhall called the meeting to order and the roll was called. Three Supervisors were present with Mr. Paradiso participating by phone.

**SECOND ORDER OF BUSINESS**

**Pledge of Allegiance**

The pledge of allegiance was recited.

**THIRD ORDER OF BUSINESS**

**Consent Agenda**

- A. **Approval of the Minutes of the April 17, 2018 Regular Meeting**
- B. **Approval of the Financial Statements through April 30, 2018**

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the consent agenda was approved.
--

**FOURTH ORDER OF BUSINESS**

**Attorney's Report**

Mr. Mendenhall noted he is waiting for a response and recommendations from District Counsel regarding the advertisement for the public hearing on facility rates.

This matter will be included on the agenda for the next workshop meeting.

**FIFTH ORDER OF BUSINESS**

**Engineers Report**

Mr. Mendenhall reported the District Engineer, Ms. Stewart, is working on the road information.

Mr. Krauer noted the Board wants their product to come from Ajax for the roadway. The Board requested that Ms. Stewart find out if there is another firm that can perform the road study at a lower cost than \$6,000.

**SIXTH ORDER OF BUSINESS**

**Manager's Report**

**A. Distribution of the Proposed Fiscal Year 2019 Budget and Consideration of Resolution 2018-3 Approving the Budget and Setting the Public Hearing**

Mr. Mendenhall explained this is the first step of the budget process. This budget will be sent to the county and is sets the public hearing to adopt the budget. There is no increase in this budget; it is a flat budget and the same budget as last year.

On MOTION by Ms. Feldman seconded by Mr. Paradiso with all in favor Resolution 2018-3 approving the budget for fiscal year 2019 and setting a public hearing thereon pursuant to Florida Law for August 21, 2018 at 6:30 P.M. at the Oakstead Clubhouse 3038 Oakstead Boulevard, Land O'Lakes, Florida was adopted.

**B. Notice from Pasco County SOE on the Number of Registered Voters in the District-2101**

This item was reported to the Board.

- Mr. Mendenhall addressed an email submitted to the Board from a gentleman from Eastern Meridian Property Group who requested meeting with the Board regarding the project at the front of the community. The Board confirmed their agreement to meet with the gentleman at the next workshop meeting.
- A request from a woman who would like to address the Board regarding a piece of property at another end of the property, enabling roadway access, was reported to the Board.

The Board was in agreement to meet with the woman as long as she understands that granting the request does not convey to her that there is

an increased likelihood that there might be a concession on the part of the Board.

**SEVENTH ORDER OF BUSINESS**

**Staff Reports**

**A. Site Manager**

As per the discussion at the last workshop meeting on the three-year plan, the Board made the following motion:

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the three-year tree plan, contingent that Brightview is still with us for years two and three was approved.

- At the last workshop meeting the Board discussed purchasing two 20-foot storage units in the amount of \$7,750, delivered. Ms. Intini noted there will be some additional costs.

On MOTION by Ms. Feldman seconded by Mr. Cascio with all in favor purchasing two 20-foot storage units in the amount of \$7,750 was approved.

On MOTION by Ms. Feldman seconded by Mr. Cascio with all in favor the motion made above to purchasing two 20-foot storage units in the amount of \$7,750 was amended to the following: purchasing two 20-foot storage units in the amount of \$10,000.

- Ms. Intini reported she is working with Lupe on the sprinkler irrigation system because of the reclaimed water prices.
- Ms. Intini also reported Brightview has submitted a proposal to get the field under control using chemicals for \$800. They will also over-seed approximately 80,000 square feet at a cost of \$2,760. The cost to continue that program to keep the field under control will cost \$2,220 per year/\$185 per month.

The Board discussed the field maintenance issues.

On MOTION by Ms. Feldman seconded by Mr. Krauer with all in favor the Brightview proposals reported above by Ms. Intini for field treatment and maintenance for a two-year test program, to be re-evaluated in two years, was approved.

**B. Newsletter Committee**

None

**EIGHTH ORDER OF BUSINESS**

**Supervisors' Reports and Comments**

Ms. Feldman reported she will not attend the next workshop meeting. She reiterated her previous request for tables and chairs for the lobby.

Mr. Cascio reported there is an electrical disconnect box in the island between the Mule Palms up front that was affixed to a 4x4 post and it is now laying down.

He also addressed cameras for the gates and requested this matter be included on the next workshop agenda.

Mr. Paradiso indicated Oakstead Boulevard has been classified as a collector road.

**NINTH ORDER OF BUSINESS**

**Audience Comments**


None

**TENTH ORDER OF BUSINESS**

**Adjournment**

There being no further business to discuss,

On MOTION by Ms. Feldman seconded by Mr. Cascio with all in favor the meeting was adjourned.



Chairman/Vice Chairman