

**MINUTES OF MEETING  
OAKSTEAD  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Oakstead Community Development District was held on March 21, 2017 at 2:00 p.m. at the Oakstead Clubhouse, 3038 Oakstead Boulevard, Land O' Lakes, Florida.

Present and constituting a quorum were:

Norman Keith	Chairman
Fred Krauer	Vice Chairman
Joe Cascio	Assistant Secretary
Sal Paradiso	Assistant Secretary
Barbara Feldman	Assistant Secretary

Also present were:

Andy Mendenhall	District Manager
Nancy Intini	Site Manager
Residents	

*The following is a summary of the discussions and actions taken.*

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Mr. Mendenhall called the meeting to order and the roll was called. All Supervisors were present.

**SECOND ORDER OF BUSINESS**

**Pledge of Allegiance**

The pledge of allegiance was recited.

**THIRD ORDER OF BUSINESS**

**Consent Agenda**

- A. **Approval of the Minutes of the February 21, 2017 Regular Meeting**
- B. **Approval of the Financial Statements through February 28, 2017**

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the consent agenda was approved.
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**FOURTH ORDER OF BUSINESS**

**Consideration of Proposal from A-1  
Security for New Camera System**

On MOTION by Ms. Feldman seconded by Mr. Paradiso with all in favor the proposal from A-1 Security for a new camera system in the amount of \$4,000 was approved.

**FIFTH ORDER OF BUSINESS**

**Attorney's Report**

None.

**SIXTH ORDER OF BUSINESS**

**Engineer's Report**

None.

**SEVENTH ORDER OF BUSINESS**

**Manager's Report**

Mr. Mendenhall noted he received the PACA renewal form.

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor authorization to submit the \$50 PACA renewal form was approved.

The Board was reminded that the fiscal year 2018 proposed budget will be presented at the May 16<sup>th</sup> meeting and it was suggested that the Board include discussions of the budget as part of the next few workshop meetings.

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

**A. Site Manager**

Ms. Intini reported on the following:

- Quotes were forwarded to the Board for a car port over the filter system, a new shed and flooring for the clubhouse.
- Annuals are being installed today.

Palm trees were discussed.

- Three-year tree plan; the arborist will rework his submittal.

The Board reiterated that the spending authority for the Site Manager, Ms. Intini, is \$2,000.

**B. Newsletter Committee**

Mr. Paradiso reported the Newsletter came on time this month.

**NINTH ORDER OF BUSINESS**

**Supervisors' Reports and Comments**

Mr. Paradiso will check to see when the road striping will be done. Mr. Cascio asked that the pot holes be addressed also.

Mr. Cascio discussed Little Gems and Nellie Stevens and requested this be included on the next workshop agenda. He also addressed a fence issue that will also be discussed at the next workshop meeting.

Roads and traffic on Route 54 were discussed.

Mr. Krauer reported on tripping hazards on common grounds.

**TENTH ORDER OF BUSINESS**

**Audience Comments**

A resident discussed the Palm trees at Tuckerman and General Fund balances with regard to earning interest on checking account balances.

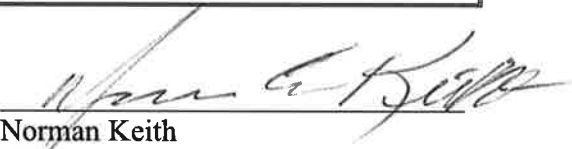
Mr. Mendenhall explained to the Board that the auditors need to electronically transfer their confirmation of the audit to the Trustee Bank, US Bank. US Bank charges the auditor \$23 for the transfer and the auditors are asking to pass that \$23 transfer fee to the District.

The Board consented to accept the \$23 transfer fee.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Paradiso seconded by Mr. Cascio with all in favor the meeting was adjourned.



Norman Keith  
Chairman