

**MINUTES OF MEETING  
OAKSTEAD  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Oakstead Community Development District was held on September 16, 2014 at 6:30 p.m. at the Oakstead Clubhouse, 3038 Oakstead Boulevard, Land O' Lakes, Florida.

Present and constituting a quorum were:

Norman Keith	Chairman
Fred Krauer	Vice Chairman
Barbara Feldman	Assistant Secretary
Sal Paradiso	Assistant Secretary
Joe Cascio	Assistant Secretary

Also present were:

Andrew Mendenhall	District Manager
Mario Grasso	Field Manager
Nancy Intini	Park Director

*The following is a summary of the discussions and actions taken.*

**FIRST ORDER OF BUSINESS** **Call to Order and Roll Call**  
Mr. Keith called the meeting to order and the roll was called.

**SECOND ORDER OF BUSINESS** **Pledge of Allegiance**  
The pledge of allegiance was recited.

**THIRD ORDER OF BUSINESS** **Consent Agenda**  
**A. Approval of the Minutes of the August 19, 2014 Regular Meeting**  
**B. Approval of the Financial Statements through August 31, 2014**

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor the consent agenda was approved.
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**FOURTH ORDER OF BUSINESS** **Audience Attendance Count (4) & Comments**  
None.

**FIFTH ORDER OF BUSINESS** **Attorney's Report**  
None.

**SIXTH ORDER OF BUSINESS**

**Engineer's Report**

None.

Mr. Cascio addressed street light matters along County, State or Federal roads. He noted typically the lights on these roads are paid for by those respective governmental entities. As there are approximately 70 lights in question that the District is paying for, in Mr. Cascio's opinion, these lights are the responsibility of the County. It was requested to ask District Counsel to review this issue.

**SEVENTH ORDER OF BUSINESS**

**Manager's Report**

Mr. Mendenhall noted regarding the SBA funds the District is 100% whole.

**A. Consideration of Acceptance of Engagement Letter from Grau & Associates to Perform the Fiscal Year 2014 Financial Audit**

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the engagement letter from Grau & Associates to perform the fiscal year 2014 financial audit was accepted.

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

**A. Field Manager**

- The trees are out and stump grinding is complete. Biomass was asked to start pouring cement this week.
- Reclaimed water valves; this will be discussed at the next workshop meeting along with round-about lighting and security cameras.

**B. Park Director**

Ms. Intini reported the new shrubs that were put in around the back need to be replaced.

The landscapers will be asked to make suggestions on what to place there.

It was also reported there is black algae in the pool. We are shutting the pool down in the first week of November to get rid of it.

**C. Newsletter Committee**

Mr. Paradiso reported things are going well.

The Board accepted the following meeting schedule change requested by the District Manager: the July 7, 2015 workshop meeting time will be changed to 6:30 P.M. and the July 21, 2015 regular meeting time will change to 2:30 P.M.

Removing a Magnolia tree on the island entering Keswick was discussed. The Board agreed that it needs to be removed or replanted somewhere else. The landscapers will be asked for a recommendation.

**NINTH ORDER OF BUSINESS**

**Supervisors' Reports, Requests and Comments**

None.

**TENTH ORDER OF BUSINESS**


**Audience Comments**

A resident expressed his concern regarding removing Oak trees and made alternative suggestions.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the meeting was adjourned.

  
Norman Keith  
Chairman