

**MINUTES OF MEETING
OAKSTEAD
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Oakstead Community Development District was held on July 21, 2015 at 2:30 p.m. at the Oakstead Clubhouse, 3038 Oakstead Boulevard, Land O' Lakes, Florida.

Present and constituting a quorum were:

Norman Keith	Chairman
Fred Krauer	Vice Chairman
Sal Paradiso	Assistant Secretary
Joe Cascio	Assistant Secretary
Barbara Feldman	Assistant Secretary

Also present were:

Andy Mendenhall	District Manager
Mario Grasso	Field Manager
Nancy Intini	Park Director

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS **Call to Order and Roll Call**
Mr. Keith called the meeting to order and the roll was called.

SECOND ORDER OF BUSINESS **Pledge of Allegiance**
The pledge of allegiance was recited.

THIRD ORDER OF BUSINESS **Consent Agenda**
A. **Approval of the Minutes of the June 16, 2015 Regular Meeting**
B. **Approval of the Financial Statements through June 30, 2015**

On MOTION by Ms. Feldman seconded by Mr. Paradiso with all in favor the consent agenda was approved.
--

FOURTH ORDER OF BUSINESS **Attorney's Report**
None.

FIFTH ORDER OF BUSINESS **Engineer's Report**
This item was discussed later in the meeting.

SIXTH ORDER OF BUSINESS **Manager's Report**
A. **Questions and Comments on the Proposed Fiscal Year 2016 Budget**

Mr. Keith made a recommendation regarding item 6C, OLM Fee Increase Letter as noted in the motion below.

Mr. Keith MOVED seconded by Mr. Paradiso to approve a \$900 increase for OLM inspections for the 2016 budget.

On MOTION by Mr. Paradiso seconded by Mr. Keith with all in favor the above motion was amended by accepting a fee increase from OLM effective January 1, 2016 up to \$900.

It was noted the above motioned amendment will authorize \$900 to be shifted from Ponds to Landscape.

An agenda item regarding OLM and Valley Crest will be added to the next workshop meeting agenda.

B. Personnel Matters (Raises and Insurance Information)

A comparison summary of the benefits that other districts offer their employees will be provided to the Board.

Regarding employee raises, Mr. Paradiso made the following motion:

On MOTION by Mr. Paradiso seconded by Mr. Cascio with all in favor a 1.5% salary increase to be awarded to Mr. Grasso and Ms. Intini in addition to their base salary to be distributed over the 12 month period, and another 1.5% increase to be awarded as a lump-sum adjustment effective October 1, 2015 was approved.

C. OLM Fee Increase Letter

This item was previously discussed.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Field Manager

The following was reported by Mr. Grasso:

- o We replaced a 32 station irrigation clock that was vandalized; the cost was \$757.
- o Negotiating with Met Life on a claim regarding an accident that happened on Memorial Day.

A discussion ensued regarding clarification from the Sheriff's Department on trespassing rules.

- o LED lighting was discussed.

B. Park Director

Ms. Intini discussed the pool and the salt system issues.

FIFTH ORDER OF BUSINESS (continued) Engineer's Report

The record will reflect the District Engineer, Ms. Stewart, joined the meeting via phone.

Ms. Stewart reported on items discussed at a previous workshop meeting she attended and noted the following:

- A sidewalk inspection was done and a company has been contacted that Mr. Grasso can work with. We will then prioritize where the \$7,000 will spent.
- We also did a pond slope inspection and it looked like the majority of the pond slopes were in good condition. It was recommended to leave the minor imperfections alone.
- The plans for the apartment complex property next door shows the driveway connection to Metmore and not State Route 54.
- Research continues on Lake Patience Road connecting to Sun Lake Boulevard; it appears that Lennar and Devco, at the time the subdivision was built, were only required to build Lake Patience to enter the subdivision.

C. Newsletter Committee

Mr. Paradiso noted everything is going well.

EIGHTH ORDER OF BUSINESS

Supervisors' Reports, Requests and Comments

Mr. Paradiso discussed website requirements.

NINTH ORDER OF BUSINESS


Audience Comments

A resident, Mr. Stewart, addressed the district's security issue.

TENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Krauer seconded by Ms. Feldman with all in favor the meeting was adjourned.



Norman Keith
Chairman