

**MINUTES OF MEETING  
OAKSTEAD  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Oakstead Community Development District was held on July 15, 2014 at 6:30 p.m. at the Oakstead Clubhouse, 3038 Oakstead Boulevard, Land O' Lakes, Florida.

Present and constituting a quorum were:

Norman Keith	Chairman
Fred Krauer	Vice Chairman
Barbara Feldman	Assistant Secretary
Sal Paradiso	Assistant Secretary
Joe Cascio	Assistant Secretary

Also present were:

Andrew Mendenhall	District Manager
Mario Grasso	Field Manager
Nancy Intini	Park Director

*The following is a summary of the discussions and actions taken.*

**FIRST ORDER OF BUSINESS** **Call to Order and Roll Call**  
Mr. Keith called the meeting to order and the roll was called.

**SECOND ORDER OF BUSINESS** **Pledge of Allegiance**  
The pledge of allegiance was recited.

**THIRD ORDER OF BUSINESS** **Consent Agenda**  
A. **Approval of the Minutes of the June 17, 2014 Regular Meeting**  
B. **Approval of the Financial Statements through June 30, 2014**

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the consent agenda was approved.
--

**FOURTH ORDER OF BUSINESS** **Audience Attendance Count (3) &  
Comments**

Ms. Intini explained a request from a resident, Ms. Urszula Firlejczyk, regarding allowing the residents 16 year old daughter to use the fitness facility since she has a special circumstance.

Ms. Intini expressed her positive opinion to the Board regarding this request. The doctor’s note provided to Ms. Intini will be kept on file.

Mr. Tim Stewart addressed the Board regarding drainage issues.

**FIFTH ORDER OF BUSINESS Attorney’s Report**

There were no new items submitted by Counsel.

**SIXTH ORDER OF BUSINESS Engineer’s Report**

None.

**SEVENTH ORDER OF BUSINESS Manager’s Report**

**A. Questions or Comments on the Proposed Fiscal Year 2015 Budget**

There were no new comments on the proposed budget.

**B. Ratification of Staff Raises/Bonuses**

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor authorization of staff raises/bonuses at 2% for salary and 1% for bonuses effective beginning on October 1, 2014 was approved.

Confirmation of the outcome of the sidewalk issue previously presented to the Board by Mrs. Hospel was briefly mentioned. Mrs. Hospel will be contacted with the Boards conclusion that they will not be fixing her sidewalk as it is not CDD property.

**EIGHTH ORDER OF BUSINESS Staff Reports**

**A. Field Manager**

Irrigation issues at the gatehouse were discussed. Board members will inspect the area and the issue will be discussed at the next workshop meeting.

The ADA ramp was discussed; three proposals were submitted.

The consensus of the Board was to indefinitely table the issue of an ADA ramp at the crosswalk in Keswick.

**i. Tree Removal/Sidewalk Project**

Phase one is complete. A summery will be available for Phase 2 at the next workshop meeting.

**B. Park Director**

Ms. Intini reported mulch will be installed tomorrow.

**C. Newsletter Committee**

Ms. Intini reported the Newsletter is doing fine.

**NINTH ORDER OF BUSINESS**

**Supervisors' Reports, Requests and Comments**

Mr. Paradiso reported the weeds are starting to pop in, up in the front, in the empty space behind the Palms. He also reported requests from Ballastone residents for addition security measures.

Mr. Cascio suggested the Board discuss security cameras at the gates along with other security enhancements at a future workshop meeting.

**TENTH ORDER OF BUSINESS**

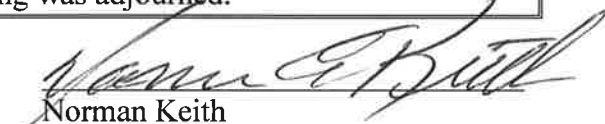
**Audience Comments**

Mr. Stewart inquired about the procedure for tree removal and Mr. Keith noted in Weymouth, Ms. Intini will have a tree application form with a stamp on it that has the Chairman's signature on it for approval.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor the meeting was adjourned.

  
Norman Keith  
Chairman