

**MINUTES OF MEETING
OAKSTEAD
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Oakstead Community Development District was held on October 18, 2016 at 6:30 p.m. at the Oakstead Clubhouse, 3038 Oakstead Boulevard, Land O' Lakes, Florida.

Present and constituting a quorum were:

Norman Keith	Chairman
Fred Krauer	Vice Chairman
Joe Cascio	Assistant Secretary
Barbara Feldman	Assistant Secretary
Sal Paradiso	Assistant Secretary

Also present were:

Andy Mendenhall	District Manager
Nancy Intini	Site Manager
Vivek Babbar	District Counsel
Paul Hammond	Counsel, Unice Salzman Jensen, PA

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Mendenhall called the meeting to order and the roll was called. All Supervisors were present.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The pledge of allegiance was recited.

THIRD ORDER OF BUSINESS

Consent Agenda

- A. Approval of the Minutes of the September 20, 2016 Regular Meeting**
- B. Approval of the Financial Statements through September 30, 2016**
- C. Motion to Assign FY 2016 Reserves**

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the consent agenda was approved.

Attorney Paul Hammond of the law firm of Unice Salzman Jensen, PA addressed the Board regarding his firm's task of defending the Oakstead CDD against a law suit filed by Ms.

Katherine Foster related to an alleged trip and fall incident concerning the sidewalk in the Weymouth community.

The Board will have the opportunity to approve this settlement today.

Mr. Paradiso MOVED seconded by Ms. Feldman to accept the settlement agreement as recommended by Counsel, Mr. Hammond.

On VOICE Vote with all in favor the settlement agreement as described by Counsel, Mr. Hammond was accepted.

SIXTH ORDER OF BUSINESS

Manager’s Report

Mr. Mendenhall introduced Mr. Vivek Babbar to report on the upcoming bond refunding. He also indicated Ms. Sete Zare of MBS Capital Markets will join the meeting via telephone and will be available to answer questions.

Mr. Babbar discussed and explained the two bond resolutions included in the Board’s agenda package.

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor Resolution 2017-01 declaring special assessments; indicating the location, nature and estimated cost of the improvements whose cost is defrayed in whole or in part by the special assessments to identify the bonds that will be refunded, providing for and setting the time and place for a public hearing to consider the advisability and propriety of said assessments and the related improvements; providing notice of said public hearing, providing for publication of this resolution and providing for an effective date was adopted.

Ms. Sete Zare of MBS Capital Markets joined the meeting via phone.

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor Resolution 2017-02 setting a public hearing to be held on November 29, 2016 at 6:30 P.M. at the Oakstead Clubhouse for the purpose of hearing public comment on imposing a special assessment on certain property within the District was adopted.

The record will reflect Ms. Zare disconnected from the meeting and Mr. Babbar left the meeting.

Mr. Mendenhall mentioned to the Board that Prager Sealy was formerly providing a report for the District, which was required by statute annually; a Dissemination Report. Prager

Sealy will no longer provide the report, however Severn Trent can provide this report. The Board will be presented with an option to have Severn Trent prepare the report at the next meeting.

FOURTH ORDER OF BUSINESS

Attorney’s Report

Nothing additional.

FIFTH ORDER OF BUSINESS

Engineer’s Report

None.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Field Manager

B. Park Director

Ms. Intini reported on the following:

- Cleaning of the white rail fences and the front monument.
- New recumbent bike for the gym will be delivered Friday.
- The HOA will be invoiced for \$1,000 toward the Trooper Patrol.
- The Harvest Festival had a good turn-out.
- A major leak in the pool was repaired.

Mr. Keith reported on a landscape project that will begin in November.

C. Newsletter Committee

Mr. Paradiso reported to the audience that the provider changed the delivery schedule.

Instead of delivering on the first of the month, they are shooting for the first Saturday of the month.

EIGHTH ORDER OF BUSINESS

Supervisors’ Reports and Comments

Mr. Paradiso stated he will reach out to the Pasco road department to see if they can do a traffic study on Oakstead Boulevard to see if there are any calming measures they can put in with the exception of speed bumps.

He also requested to have a phone pyramid purchased for use during Board meetings.

Mr. Paradiso also reported that someone used his personal and Board information for rental of equipment from Home Depot. He filed a police report and warned others to be aware of similar circumstances.

Mr. Krauer reported the PACA meeting will be held at Trinity hospital and a breakfast for the HOA and CDD will be held on November 5th from 8:30 a.m. until noon and the main topic is Disaster Preparedness and Disaster Planning.

NINTH ORDER OF BUSINESS

Audience Comments

Audience members commented on the removal of the fountain.

TENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the meeting was adjourned.


Chairman