

**MINUTES OF MEETING  
OAKSTEAD  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Oakstead Community Development District was held on August 16, 2016 at 6:30 p.m. at the Oakstead Clubhouse, 3038 Oakstead Boulevard, Land O' Lakes, Florida.

Present and constituting a quorum were:

Fred Krauer	Acting Chairman
Joe Cascio	Assistant Secretary
Barbara Feldman	Assistant Secretary
Sal Paradiso	Assistant Secretary

Also present were:

Andy Mendenhall	District Manager
Nancy Intini	Park Director

*The following is a summary of the discussions and actions taken.*

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Mr. Mendenhall called the meeting to order and the roll was called. Three Supervisors were present, with Mr. Keith being absent and Mr. Cascio joining the meeting late.

**SECOND ORDER OF BUSINESS**

**Pledge of Allegiance**

The pledge of allegiance was recited.

**THIRD ORDER OF BUSINESS**

**Consent Agenda**

- A. **Approval of the Minutes of the July 19, 2016 Regular Meeting**
- B. **Approval of the Financial Statements through July 31, 2016**

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the consent agenda was approved.
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**FIFTH ORDER OF BUSINESS**

**Attorney's Report**

Mr. Mendenhall will invite District Counsel to attend the September workshop meeting.

**SIXTH ORDER OF BUSINESS**

**Engineer's Report**

Mr. Krauer reported on an issue he discussed with Ms. Tonja Stewart, District Engineer; a sewer cave-in.

*The record will reflect Mr. Cascio joined the meeting.*

**FOURTH ORDER OF BUSINESS**

**Presentation by MBS Capital Regarding Potential Bond Refunding Opportunities**

Mr. Mendenhall introduced Mr. Ed Bulleit from MBS Capital Markets who addressed the Board regarding a bond refunding opportunity.

Mr. Bulleit noted MBS is asking the Board to approve a motion to hire them and then they will walk the Board through the structuring opportunity.

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the Underwriting Agreement submitted by MBS Capital Markets, LLC relating to the proposed issuance of the District's Series 2016 Bonds for the purpose of refunding the District's outstanding Series 2006A-1 Bonds and the Series 2006A-2 Bonds was approved.

Mr. Bulleit continued his presentation and answered questions from the Board.

*The record will reflect Mr. Bulleit left the meeting.*

**SEVENTH ORDER OF BUSINESS**

**Manager's Report**

- A. Public Hearing to Consider the Adoption of the Budget for Fiscal Year 2017 (Resolution 2016-4) and Levy of Non Ad-Valorem Assessments (Resolution 2016-5)**

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the public hearing on the adoption of the fiscal year 2017 budget was opened.

The audience was encouraged to comment on the budget; there being no comments the next item followed.

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the public hearing on the adoption of the fiscal year 2017 budget was closed.

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor, Resolution 2016-4 relating to the annual appropriations of the District and adopting the budget for the Fiscal Year beginning October 1, 2016; and ending September 30, 2017 and referencing the maintenance and benefit special assessments to be levied by the district for said Fiscal Year was adopted.

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor, Resolution 2016-5 a resolution levying and imposing a non-ad valorem maintenance special assessment for fiscal year 2017 was adopted.

**C. Consideration of Resolution 2016-6 Designating the District’s Registered Agent**

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor, Resolution 2016-6 a resolution designating Tracy Robin, District Counsel, as the District’s registered agent and further designating the District’s registered office for service of process as Straley, Robin & Williams, was adopted.

**B. Meeting Schedule for Fiscal Year 2017**

The Board discussed the proposed annual meeting schedule that was included in the agenda package.

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor, scheduling the regular Board meetings to be held at 2:00 P.M. with the exception of the October 18, 2016, January 17, 2017, April 18, 2017 and August 15, 2017 meetings to be held at 6:30 P.M. and all workshop meetings to be held at 2:00 P.M. was approved.

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

**A. Field Manager**

**B. Park Director**

Ms. Intini discussed photos she and Mr. Krauer took of walls in the community. The inside of walls in Hillington, Weymouth and Keswick, at the bottom is eaten away. An estimate to fix the walls will cost \$6,720.

On MOTION by Ms. Feldman seconded by Mr. Paradiso with all in favor, the estimate from B&A Custom Trim Work for estimate #1160 and submitting a cost for signage was approved.

Ms. Intini addressed the Board regarding a pot hole in Brenford. She would like to try repairing the pot hole with a product called EZ Street.

She also presented the Board with a quote from Jeff for mulch that would be sprayed from a truck.

On MOTION by Mr. Paradiso seconded by Mr. Cascio with all in favor, the expense for mulch in all of Oakstead as per the landscape contract and quote presented to Ms. Intini was approved.

**C. Newsletter Committee**

Mr. Paradiso noted this month started the Saturday delivery and this is when the newsletter will continue to be delivered with the new adjusted schedule.

**NINTH ORDER OF BUSINESS**

**Supervisors' Reports and Comments**

Mr. Krauer requested adding an item to the next workshop agenda regarding Crape Myrtles.

**TENTH ORDER OF BUSINESS**

**Audience Comments**

None.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the meeting was adjourned.

