

**MINUTES OF MEETING
OAKSTEAD
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Oakstead Community Development District was held on January 16, 2018 at 6:30 p.m. at the Oakstead Clubhouse, 3038 Oakstead Boulevard, Land O' Lakes, Florida.

Present and constituting a quorum were:

Norman Keith	Chairman
Fred Krauer	Vice Chairman
Joe Cascio	Assistant Secretary
Sal Paradiso	Assistant Secretary
Barbara Feldman	Assistant Secretary

Also present were:

Andy Mendenhall	District Manager
Nancy Intini	Site Manager
Residents	

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Mendenhall called the meeting to order and the roll was called.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The pledge of allegiance was recited.

THIRD ORDER OF BUSINESS

Consent Agenda

- A. Approval of the Minutes of the December 19, 2017 Regular Meeting**
- B. Approval of the Financial Statements through December 31, 2017**

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the consent agenda, items A, B and C were approved.

FOURTH ORDER OF BUSINESS

Attorney's Report

On behalf of Mr. Robin, Mr. Mendenhall noted regarding the Sierra property and the contraction of the District he emailed three items for Board approval tonight; Resolution 2018-1 which is an authorization to file an amended notice of establishment, the amended notice and a partial release of assessment liens to release the District's lien on the contracted property.

The Board had questions regarding the emailed documents and requested that Mr. Robin confirm some of the data included in them.

Mr. Robin will be asked to attend the February 6, 2018 workshop meeting to discuss this item.

FIFTH ORDER OF BUSINESS

Engineer’s Report

None.

SIXTH ORDER OF BUSINESS

Manager’s Report

A lengthy discussion ensued regarding insurance claims involving automobiles and the community gates.

A consensus of the Board was to follow the insurance claim process for any automobile claims.

Mr. Mendenhall indicated as per District Counsel’s recommendation an RFP for paving services should be advertised allowing 30 days for vendors to respond.

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor authorization to begin the RFP process advertising for road paving services was approved.

A discussion ensued regarding a timeline for the RFP process.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Site Manager

Ms. Intini had nothing additional to report.

B. Newsletter Committee

Mr. Paradiso noted he is working on the iPad replacement list

EIGHTH ORDER OF BUSINESS

Supervisors’ Reports and Comments

Mr. Cascio requested inviting the gate contractors to the next workshop meeting.

A discussion ensued regarding speed bumps.

Mr. Krauer reported he spoke to Mr. Browning regarding the request for donating land and a letter has been sent to him as per his request.

He also gave an update on State Road 54.

Facility fees will be included as a discussion item on the next workshop agenda.

NINTH ORDER OF BUSINESS

Audience Comments

An audience member inquired about the District's bank accounts.

TENTH ORDER OF BUSINESS

Adjournment

There being no further business to discuss,

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor the meeting was adjourned.



Norman Keith
Chairman