

1 **MINUTES OF MEETING**
2 **OAKSTEAD**
3 **COMMUNITY DEVELOPMENT DISTRICT**
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6 The regular meeting of the Board of Supervisors of the Oakstead Community
7 Development District was held on November 19, 2013 at 2:30 p.m. at the Oakstead Clubhouse,
8 3038 Oakstead Boulevard, Land O' Lakes, Florida.

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10 Present and constituting a quorum were:

11	Norman Keith	Chairman
12	Fred Krauer	Vice Chairman
13	Barbara Feldman	Assistant Secretary
14	Sal Paradiso	Assistant Secretary
15	Joe Cascio	Assistant Secretary

16
17 Also present were:

18	Andrew Mendenhall	District Manager
19	Tonja Stewart	District Engineer
20	Mario Grasso	Field Director
21	Nancy Intini	Park Director

22
23 *The following is a summary of the discussions and actions taken.*

24
25 **FIRST ORDER OF BUSINESS**

Call to Order and Roll Call

26 Mr. Keith called the meeting to order and the roll was called.

27
28 **SECOND ORDER OF BUSINESS**

Pledge of Allegiance

29 The pledge of allegiance was recited.

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31 **THIRD ORDER OF BUSINESS**

Consent Agenda

32 A. **Approval of the Minutes of the October 15, 2013 Regular Meeting**

33 B. **Approval of the Financial Statements through October, 2013**
34

35 On MOTION by Ms. Feldman seconded by Mr. Paradiso with all 36 in favor the consent agenda was approved.

42 **FOURTH ORDER OF BUSINESS** **Audience Attendance Count & Comments**
43 **(1)**

44 There were no audience comments.

45
46 **FIFTH ORDER OF BUSINESS** **Attorney’s Report**
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None.

48 **SIXTH ORDER OF BUSINESS** **Engineer’s Report**

49 Warning striping at Weymouth was discussed.

50 Flooding issues in wetland areas and sidewalk erosion were also discussed.

51 Road deterioration and rejuvenation was discussed at length. Consensus of the Board
52 was to wait to approach the road rejuvenation project as there is still life left in the roads possibly
53 beyond the year 2020.

54 The parking lot road surface was discussed. Ms. Stewart will coordinate a date for an
55 inspection of the parking lot with Mr. Grasso.

56 *The record will reflect Ms. Stewart left the meeting.*
57

58 **SEVENTH ORDER OF BUSINESS** **Manager’s Report**

59 **A. Fiscal Year 2013 Reserves Assignments (Amended/Weymouth)**

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61 On MOTION by Mr. Paradiso seconded by Ms. Feldman with all
62 in favor assigning the fiscal year 2013 Reserves for Weymouth in
63 the amount of \$52,725, as amended, was approved.
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66 **EIGHTH ORDER OF BUSINESS** **Staff Report**

67 **A. Field Manager**

68 In addition to the report previously submitted to the Board Mr. Grasso reported the
69 following: 1) a claim was filed for the wall in the front and a \$450 check was received; the claim
70 is settled. 2) potholes on Oakstead Boulevard were reported to the County and we now have a
71 claim number. 3) Jay from Decorating Elves will be here on Friday morning to finish the palm
72 fronds and hang the wreaths.

73 **B. Park Director**
74

75 On MOTION by Ms. Feldman seconded by Mr. Paradiso with all
76 in favor the expenditure of \$9,180 to Florida Courts Inc. for tennis
77 court repair was approved.
78

On MOTION by Ms. Feldman seconded by Mr. Paradiso with all in favor the employee bonuses in the same amount as fiscal year 2012 were approved.

Ms. Intini reported the Christmas party will be held at the Grill Smith at Wiregrass, on the 15th at 6:30 P.M.; this date may be changed.

Mr. Keith instructed Ms. Intini to have the surge protector installed.

C. Newsletter Committee

Mr. Paradiso reported Sheila is done and will get together with Ms. Intini for training. The December edition should be at the printer. December 1st is the deadline for the January edition.

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor the estimate received from Dwayne of Atlas for website redesign (the cheaper of the two estimates submitted) was approved.

The website discussion was continued to the next workshop meeting.

NINTH ORDER OF BUSINESS

Supervisors' Reports, Requests and Comments

Mr. Cascio requested to include an item regarding the Trooper on the next workshop agenda. He would like to see the Trooper's report and would also like to see the document provided to him that gives him instruction as to what the District's expectations are of the service he provides for each community.

The reclaimed water issue was discussed again.

TENTH ORDER OF BUSINESS


Audience Comments

None.

ELEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor the meeting was adjourned.


Norman Keith
Chairman