

**MINUTES OF MEETING
OAKSTEAD
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Oakstead Community Development District was held on October 21, 2014 at 6:30 p.m. at the Oakstead Clubhouse, 3038 Oakstead Boulevard, Land O' Lakes, Florida.

Present and constituting a quorum were:

Norman Keith	Chairman
Fred Krauer	Vice Chairman
Barbara Feldman	Assistant Secretary
Sal Paradiso	Assistant Secretary
Joe Cascio	Assistant Secretary

Also present were:

Andrew Mendenhall	District Manager
Mario Grasso	Field Manager
Nancy Intini	Park Director

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Keith called the meeting to order and the roll was called.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The pledge of allegiance was recited.

THIRD ORDER OF BUSINESS

Consent Agenda

- A. **Approval of the Minutes of the September 16, 2014 Regular Meeting**
- B. **Approval of the Financial Statements through September 30, 2014**

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the consent agenda was approved.
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FOURTH ORDER OF BUSINESS

**Audience Attendance Count (10) &
Comments**

None.

FIFTH ORDER OF BUSINESS

Attorney's Report

None.

SIXTH ORDER OF BUSINESS

Engineer's Report

None.

SEVENTH ORDER OF BUSINESS

Manager's Report

A. Consideration of Motion to Assign Fiscal Year 2014 Reserves

Mr. Mendenhall explained this item and referred to the document included in the Board's agenda packages regarding Reserve Assignments.

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor the assigning fund balances as of 9/30/14 as indicated in the document prepared by the District Accountant and included in the Board's agenda packages was approved.

A copy of the Fund Balance Reserve Assignment document will be attached hereto for the public record.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Field Manager

- Minor repairs were done to the first bridge on the trail.
- Everyone was asked to take note of the pole number of any street lights that are out.

Repair of the bridge and sidewalk was discussed at the last workshop meeting.

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the expenditure for repair of the bridge and sidewalk in the amount of \$3,050 to Biomass was approved.

B. Park Director

Ms. Intini requested the Board make a motion regarding the paver resurfacing.

On MOTION by Ms. Feldman seconded by Mr. Krauer with all in favor the expenditure for paver resurfacing in the amount of \$9,952 to Duragard was approved.

C. Newsletter Committee

Ms. Intini reported there was a small glitch, but it was fixed.

NINTH ORDER OF BUSINESS

Supervisors' Reports, Requests and Comments

Mr. Paradiso commented on converting current street lights to LED bulbs.

Mr. Krauer commented on road repaving. He also gave an update on the last PACA meeting.

Mr. Cascio requested the following for the next workshop agenda; a backup plan for Managers when one Manager is unavailable or coverage if both Managers are unavailable at the same time; sick time guidelines/policy. A copy of the current Employee Manual will be forwarded to Mr. Cascio for further discussion at the next workshop meeting.

TENTH ORDER OF BUSINESS

Audience Comments

A resident of Weymouth read a letter submitted on behalf of the Weymouth residents regarding the right-of-ways in the community. Several residents addressed the Board on the right-of-ways, sidewalks and drainage in Weymouth and a lengthy discussion ensued. It was concluded that the issue is currently being reviewed by the Weymouth HOA Attorney and the Oakstead CDD Attorney.

ELEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Krauer seconded by Mr. Paradiso with all in favor the meeting was adjourned.



Norman Keith
Chairman