

**MINUTES OF MEETING
OAKSTEAD
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Oakstead Community Development District was held on October 15, 2013 at 6:30 p.m. at the Oakstead Clubhouse, 3038 Oakstead Boulevard, Land O' Lakes, Florida.

Present and constituting a quorum were:

Norman Keith	Chairman
Fred Krauer	Vice Chairman
Barbara Feldman	Assistant Secretary
Sal Paradiso	Assistant Secretary
Joe Cascio	Assistant Secretary

Also present were:

Andrew Mendenhall	District Manager
Mario Grasso	Field Director
Nancy Intini	Park Director

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Keith called the meeting to order and the roll was called.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The pledge of allegiance was recited.

THIRD ORDER OF BUSINESS

Consent Agenda

- A. Approval of the Minutes of the September 17, 2013 Regular Meeting**
- B. Approval of the Financial Statements through September, 2013**

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor the consent agenda was approved.

FOURTH ORDER OF BUSINESS

**Audience Attendance Count & Comments
(3)**

Residents asked that the next time there is a problem with the reclaimed water and it is shut off, they would like to be notified and informed. The Board agreed that a notice will be posted.

It was also reported the light in the main pond is out and the pond needs to be cleaned of debris. The preferred hours of operation for the fountain light are 7 A.M. to 10 P.M.

An issue with mildew on the sidewalks outside the gate at Keswick was also reported.

FIFTH ORDER OF BUSINESS

Attorney's Report

None.

SIXTH ORDER OF BUSINESS

Engineer's Report

Mr. Krauer noted Ms. Stewart will be here on Thursday to look at the wash-out area.

SEVENTH ORDER OF BUSINESS

Consideration of Alcohol Policy

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor the alcohol policy discussed at the last meeting was approved.

EIGHTH ORDER OF BUSINESS

Manager's Report

A. Fiscal Year 2013 Reserves Assignments

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor assigning the fiscal year 2013 Reserves per the September 30, 2013 Balance Sheet was approved as follows: Operating Reserve \$233,549, Reserves-Asset Replacement \$267,574, Reserves-Clubhouse \$44,000, Reserves-Landscape \$25,000, Reserves Ponds \$51,653, Reserves-Rec Facilities \$20,000, Reserves-Roadways \$331,509, Reserves-Weymouth \$52,471.

Credit Card Usage

The process and cost for obtaining a credit card transaction processing device will be provided to the Board for further discussion at the next workshop meeting.

NINTH ORDER OF BUSINESS

Staff Reports

A. Field Manager

Stones were discussed; the Chairman emphatically indicated he did not authorize stones.

Alternatives will be discussed at the next workshop meeting.

i. Consideration of Paving Quote from Superior

On MOTION by Mr. Paradiso seconded by Mr. Cascio the paving quote from Superior for Brenford only in the amount of not to exceed \$5,600 was approved.

B. Park Director

The playground awning was briefly discussed.

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor the Corecat estimate for the playground awning in the amount of not to exceed \$3,000, providing the awning includes a stainless steel cable, was approved.

Three companies were called for quotes on the tennis court repairs.

Benches

On MOTION by Ms. Feldman seconded by Mr. Krauer with all in favor the bench quote from Park Planet in the amount of \$2,648.05 was approved.

C. Newsletter Committee

Mr. Paradiso reported Kelly proposed switching to roughly the same amount of pages (24-30) in a newspaper format that is full color, same split 50/50 and fully paid for by revenue dollars created by the ads placed in the paper; it would be delivered in resident driveways in a plastic bag. This will be discussed further at a future date.

A website presentation will be given by Dwayne at the next workshop.

TENTH ORDER OF BUSINESS

Supervisors' Reports, Requests and Comments

Ms. Feldman reported on her attempt to bring a storm drain and dropped sidewalk issue to the County's attention. The Board briefly discussed this issue and agreed to ask the District

Engineer to look at the area in question along with taking a look at the parking lot issue. Mr. Krauer will meet with and advise Ms. Stewart where the areas in question are located.

Mr. Paradiso recommended that the fee the District paid to ValleyCrest to hand-water the District plants be forwarded to the County for reimbursement to the District.

Residents were advised to call the County if they have problems with their reclaimed water. The number for the County's Reclaimed Water Department and the name of the County representative will be included in a future newsletter.

ELEVENTH ORDER OF BUSINESS

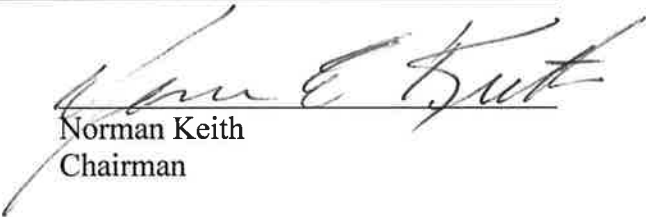
Audience Comments

None.

TWELFTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the meeting was adjourned.



Norman Keith
Chairman