

**MINUTES OF MEETING
OAKSTEAD
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Oakstead Community Development District was held on September 17, 2013 at 6:30 p.m. at the Oakstead Clubhouse, 3038 Oakstead Boulevard, Land O' Lakes, Florida.

Present and constituting a quorum were:

Norman Keith	Chairman
Fred Krauer	Vice Chairman
Barbara Feldman	Assistant Secretary
Sal Paradiso	Assistant Secretary
Joe Cascio	Assistant Secretary

Also present were:

Andrew Mendenhall	District Manager
Mario Grasso	Field Director
Nancy Intini	Park Director

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Keith called the meeting to order and the roll was called.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The pledge of allegiance was recited.

THIRD ORDER OF BUSINESS

Consent Agenda

- A. Approval of the Minutes of the August 20, 2013 Regular Meeting**
- B. Approval of the Financial Statements through August 31, 2013**

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor the consent agenda was approved.

The Board agreed to discuss the reallocation of reserve funds for the roads at the next workshop meeting.

FOURTH ORDER OF BUSINESS

**Audience Attendance Count & Comments
(1)**

None

FIFTH ORDER OF BUSINESS

Attorney's Report

Regarding the fence claim issue, Counsel advised not pursuing the claim in small claims court due to the costs involved. A notice will be sent to the Better Business Bureau reporting the Personal Pride Fence Company.

SIXTH ORDER OF BUSINESS

Engineer's Report

None

SEVENTH ORDER OF BUSINESS

Consideration of Alcohol Policy

An alcohol policy has been drafted and will be considered for approval at the October regular Board meeting.

EIGHTH ORDER OF BUSINESS

Consideration of ValleyCrest Quote for Villages

On MOTION by Ms. Feldman seconded by Mr. Paradiso with all in favor the ValleyCrest Landscape Maintenance proposal in the amount of not to exceed \$13,200 for the following villages, Ballastone, Marchmont, Keswick install, and Ashmonte was accepted.

NINTH ORDER OF BUSINESS

Manager's Report

A. Tulip Insurance Quote

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the Tulip Insurance Quote in the amount of not to exceed \$800 was approved.

TENTH ORDER OF BUSINESS

Staff Reports

A. Field Manager

The monthly Field Report was previously submitted to the Board.

B. Park Director

The playground awning was briefly discussed

C. Finance Committee

This item will be deleted from future agendas.

D. Newsletter Committee

Mr. Paradiso reported everything has been sent over to Kelly and her designer. The website will be discussed at the next workshop meeting.

ELEVENTH ORDER OF BUSINESS

Supervisors' Reports, Requests and Comments

Ms. Feldman reported on the pancake breakfast; 40 residents attended. The advertisement was not posted in the Newsletter.

Mr. Krauer will participate in the OLM inspection tomorrow.

TWELFTH ORDER OF BUSINESS

Audience Comments

Mulching was briefly discussed.

THIRTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the meeting was adjourned.


Norman Keith
Chairman