

**MINUTES OF MEETING
OAKSTEAD
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Oakstead Community Development District was held on August 20, 2013 at 6:30 p.m. at the Oakstead Clubhouse, 3038 Oakstead Boulevard, Land O' Lakes, Florida.

Present and constituting a quorum were:

Norman Keith	Chairman
Fred Krauer	Vice Chairman
Barbara Feldman	Assistant Secretary
Sal Paradiso	Assistant Secretary
Joe Cascio	Assistant Secretary

Also present were:

Andrew Mendenhall	District Manager
Mario Grasso	Field Director
Nancy Intini	Park Director

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Keith called the meeting to order and the roll was called.

SECOND ORDER OF BUSINESS

Consent Agenda

- A. Approval of the Minutes of the July 16, 2013 Regular Meeting**
- B. Approval of the Financial Statements through July 31, 2013**

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the consent agenda was approved.

At the next workshop meeting the Board will formulate questions they want to submit to the District Engineer regarding paving the roads.

THIRD ORDER OF BUSINESS

Audience Attendance Count & Comments

(2)

This item was deferred to later in the meeting.

FOURTH ORDER OF BUSINESS

Attorney's Report

None.

FIFTH ORDER OF BUSINESS

Engineer's Report

None.

SIXTH ORDER OF BUSINESS

Manager's Report

- A. Public Hearing to Consider the Adoption of the Budget for Fiscal Year 2014 (Resolution 2013-5) and Levy of Non-Ad Valorem Assessments (Resolution 2013-6)**

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor the public hearing to consider the adoption of the budget for fiscal year 2014 was opened.

Questions and comments from the audience were requested at this time; there being none,

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor the public hearing to consider adoption of the budget for fiscal year 2014 was closed.

On MOTION by Ms. Feldman seconded by Mr. Paradiso with all in favor Resolution 2013-5 relating to the annual appropriations of the District and adopting the budget for the fiscal year beginning October 1, 2013 and ending September 30, 2014 and referencing the maintenance and benefit special assessments to be levied by the District for said fiscal year was adopted.

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor Resolution 2013-6 levying and imposing a non-ad valorem maintenance special assessment for the District for fiscal year 2014 was adopted.

- B. Meeting Schedule for Fiscal Year 2014**

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor the fiscal year 2014 meeting schedule indicating regular Board meetings on the third Tuesday of each month and workshop meetings on the first Tuesday of each month was approved as presented.

84 **C. Tulip Insurance Quote**

85 The current District policy on alcohol use will be drafted and distributed to the Board by
86 Ms. Intini and the Tulip Insurance quote issue will be re-addressed at the next workshop
87 meeting.

88 Fence Issue

89 The Board will seek advice from District Counsel on how to proceed with the claim for
90 money owed to the District from Personal Pride Fence..

91

92 **SEVENTH ORDER OF BUSINESS** **Staff Reports**

93 **A. Field Manager**

94 The monthly Field Report was previously submitted to the Board.

95 Lighting at the entry gate was discussed. Installing additional lighting was discussed and
96 Mr. Cascio noted he will look at the area tomorrow, during the OLM inspection.

97 Mr. Grasso handed out an addendum to the Valley Crest contract and recommended
98 Board approval.

99

100 On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in
101 favor the ValleyCrest Landscape Maintenance Addendum to begin
102 in March, 2014 in the amount of \$2,800 for the fiscal year was
103 approved.

104

105

106 **B. Park Director**

107 **i. Fence Pro Proposal**

108

109 On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in
110 favor gate repair expense from Fence Pro in the amount of \$1,320
111 was approved.

112

113

114 ○ Ms. Intini reported the grids in the pool need to be replaced every three years;
115 obtaining quotes is being done.

116

117 On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in
118 favor purchasing and installing the pool grids as needed and
119 authorizing the Park Director to spend an amount not to exceed
120 \$5,000 for the grid replacement was approved.

121

C. Finance Committee

None.

D. Newsletter Committee

Mr. Paradiso reported the proof should be at the printer this afternoon and printed before the weekend is out.

EIGHTH ORDER OF BUSINESS

Supervisors' Reports, Requests and Comments

Mr. Cascio requested to add the item *Security Cameras Gates* to a future workshop agenda.

Mr. Grasso suggested the Board take some time at the beginning of meetings to recite the Pledge of Allegiance and there was a consensus of the Board to do so. A memorial flag for outside the clubhouse was also suggested and consented to by the Board.

NINTH ORDER OF BUSINESS


Audience Comments

None.

TENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Paradiso seconded by Mr. Cascio with all in favor the meeting was adjourned.


Norman Keith
Chairman