

**MINUTES OF MEETING  
OAKSTEAD  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Oakstead Community Development District was held on July 16, 2013 at 6:30 p.m. at the Oakstead Clubhouse, 3038 Oakstead Boulevard, Land O' Lakes, Florida.

Present and constituting a quorum were:

|                 |                     |
|-----------------|---------------------|
| Norman Keith    | Chairman            |
| Fred Krauer     | Vice Chairman       |
| Barbara Feldman | Assistant Secretary |
| Sal Paradiso    | Assistant Secretary |
| Joe Cascio      | Assistant Secretary |

Also present were:

|                   |                  |
|-------------------|------------------|
| Andrew Mendenhall | District Manager |
| Mario Grasso      | Field Director   |
| Nancy Intini      | Park Director    |

*The following is a summary of the discussions and actions taken.*

**FIRST ORDER OF BUSINESS** **Call to Order and Roll Call**  
Mr. Keith called the meeting to order and the roll was called.

**SECOND ORDER OF BUSINESS** **Consent Agenda**  
**A. Approval of the Minutes of the June 18, 2013 Regular Meeting**  
**B. Approval of the Financial Statements through June 30, 2013**

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| On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor the consent agenda was approved. |
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**THIRD ORDER OF BUSINESS** **Audience Attendance Count & Comments**  
**(3)**

**FOURTH ORDER OF BUSINESS** **Attorney's Report**  
None.

**FIFTH ORDER OF BUSINESS**

**Engineer's Report**

None.

**SIXTH ORDER OF BUSINESS**

**Manager's Report**

- A. Questions and Comments on the Proposed Fiscal Year 2014 Budget**
  
- B. Consideration of Renewal Agreement with Grau & Associates to Perform the Financial Audit for Fiscal Year Ended September 30, 2013**

On MOTION by Ms. Feldman seconded by Mr. Paradiso with all in favor the renewal agreement from Grau & Associates to perform the financial audit for fiscal year ended September 30, 2013 was accepted.

**C. Employee Salary Raises**

On MOTION by Mr. Cascio seconded by Mr. Paradiso with all in favor a 1% raise for each employee with an additional 1% paid in the form of a bonus was approved.

**SEVENTH ORDER OF BUSINESS**

**Staff Reports**

- A. Field Manager**
  - i. Village Entry Landscape**

On MOTION by Ms. Feldman seconded by Mr. Paradiso with all in favor the ValleyCrest Landscape Maintenance proposal for Weymouth enhancements in the amount of \$2,750 was accepted.

**ii. Sidewalk and Bridge Repair**

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor sidewalk repairs discussed during this meeting and which have already been completed were approved.

**SIXTH ORDER OF BUSINESS (continued)**

**Manager's Report**

Follow up items:

- o A resident in Marchmont has concerns about people fishing in his pond; there is no signage at this pond. He requested the Board consider installing a No Fishing

sign at this pond. The pond in question is Pond 17 and Mr. Grasso will take care of the issue.

- The gentleman that received his payment and was supposed to return the money has not yet returned the money. It was agreed that the District Manager write a letter and if that is not successful, then District Counsel will be asked to write a letter. The outstanding amount is \$1,175.
- Regarding cost savings for the Newsletter, Kelly from the St. Pete Times indicated she could probably get the mailing costs covered, but it would be by taking some of the pages for advertising; take a page or two of content and add a page or two of their advertising. Negotiations will continue.

**SEVENTH ORDER OF BUSINESS (Continued) Staff Reports**

**B. Park Director**

- Ms. Intini reported after repairing the pool leaks, the deck is now caving in.
- Screens will be put on the gutters on the front of the building.
- New gym equipment will be delivered Friday.

**C. Finance Committee**

None.

**D. Newsletter Committee**

This item was previously discussed

**EIGHTH ORDER OF BUSINESS**

**Supervisors' Reports, Requests and Comments**

Ms. Feldman noted as requested at the workshop, she called Certified Foundation Solutions, they will give a presentation at the August 14<sup>th</sup> workshop meeting. They have different methods of fixing cracked or sinking slabs of concrete.

Mr. Paradiso reported an ant problem at the kiddy pool and a pot hole on Oakstead Boulevard. These issues were addressed.

**NINTH ORDER OF BUSINESS**

**Audience Comments**

Mr. Jay Carter noted the HOA met last night and they voted to inquire if a band could be brought in to do a gig at the pool this fall; maybe food or alcohol.

It was explained that in the past, District Counsel has always advised against either the District sponsoring or having other people come in and hold events that have alcohol unless you have a rider on your insurance policy.


Information regarding a rider for the purpose of allowing alcohol at a community event will be forwarded to the Board for discussion at the next workshop meeting.

Mr. Carter also reported he has a keen interest in Lake Patience Road; he is trying to get enough residents in order to do an adopt-a-road with Pasco County officially.

**TENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor the meeting was adjourned.



Norman Keith  
Chairman