

**MINUTES OF MEETING  
OAKSTEAD  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Oakstead Community Development District was held on June 18, 2013 at 2:30 p.m. at the Oakstead Clubhouse, 3038 Oakstead Boulevard, Land O' Lakes, Florida.

Present and constituting a quorum were:

Norman Keith	Chairman
Fred Krauer	Vice Chairman
Barbara Feldman	Assistant Secretary
Sal Paradiso	Assistant Secretary
Joe Cascio	Assistant Secretary

Also present were:

Andrew Mendenhall	District Manager
Mario Grasso	Field Director
Nancy Intini	Park Director

*The following is a summary of the discussions and actions taken.*

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Mr. Keith called the meeting to order and the roll was called.

**SECOND ORDER OF BUSINESS**

**Consent Agenda**

- A. **Approval of the Minutes of the May 21, 2013 Regular Meeting**
- B. **Approval of the Financial Statements through May 31, 2013**

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the consent agenda was approved.
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**THIRD ORDER OF BUSINESS**

**Audience Attendance Count & Comments  
(4)**

Mr. John Swope of Brenford and Mr. Browder addressed an issue regarding new conservation area signs in their community. It was decided that the current signs will remain in

place and after a period of time they will be removed. The signs will be replaced if issues reoccur.

**FOURTH ORDER OF BUSINESS**

**Attorney’s Report**

There not being any, the next item followed.

**FIFTH ORDER OF BUSINESS**

**Engineer’s Report**

There not being any, the next item followed.

**SIXTH ORDER OF BUSINESS**

**Manager’s Report**

**A. Questions and Comments on the Proposed Fiscal Year 2014 Budget**

After looking over the tentative budget previously reviewed and adjusted by the Board, the Chairman recommended not making any changes at this time unless any unexpected expenses come up.

Regarding the Printing and Binding budget item, the possibility of future use of i-Pads for the Board was briefly discussed. This will be further discussed at the next workshop meeting.

Employee reviews were briefly discussed by Mr. Mendenhall. Copies of the reviews will be forwarded to the Board. Salary increases will be a Board decision. This item will be further discussed at the next workshop meeting.

**SEVENTH ORDER OF BUSINESS**

**Staff Reports**

**A. Field Manager**

- Mr. Grasso updated the Board on a sidewalk issue.
- Pond erosion repair proposals were submitted to the Board; one from Bio Mass Tech Environmental Services and one from Bay Area Environmental Services, Inc. The Bio Mass proposal was recommended.
- The resident at 4036 Marchmont Boulevard reported branches hanging from a Willow tree on her property and requested that the District take care of the issue. The resident was informed that she would need to have her landscaper take care of the issue.
- The Board was asked for their opinion on the tree stand issue. Consensus of the Board was the owner has 30 days to pick up the stand.
- Photos of CDD property grass damaged by an ATV were discussed. Mr. Grasso and Mr. Paradiso will meet with security to discuss this issue.

**B. Park Director**

- Ms. Intini reported the pool leak has been repaired.
- Allowing an ice cream truck to drive through the community was discussed.

- Complaints from Marchmont residents were received regarding cars parked in the street. The responsibility for parked cars on the streets lies with the HOA.

**C. Finance Committee**

There not being any, the next item followed.

**D. Newsletter Committee**

Mr. Paradiso reported the July Newsletter will probably be late; there have been computer issues.

Discussions ensued regarding sharing the Newsletter postage costs with the HOA and the possibility of scheduling a joint workshop meeting with a spokesman from each HOA and the CDD Board.

**EIGHTH ORDER OF BUSINESS**

**Supervisors' Reports, Requests and Comments**

Mr. Krauer recommended when street paving projects begin, the trees between the street and the sidewalk that are overhanging will need to be trimmed, this will need be addressed before the projects begin. He also reported the north-west corner wall in Ashmonte and where Oakstead and Manassas come together, the wall, at the top is starting to separate from the pillar. Permission to transplant garland to the inside of the gate was requested by Mr. Krauer.

Crazy, Caribbean Ants were reported to Mr. Grasso by Mr. Cascio and he suggested this be looked into.

Mr. Paradiso recommended moving the message board on Manassas toward the entrance of Tanglewylde.

**NINTH ORDER OF BUSINESS**

**Audience Comments**

A resident of Brenford inquired about the road signs along Bergenfeld. It was explained that the signs will be up on a temporary basis.

**TENTH ORDER OF BUSINESS**

**Adjournment**

There being no further business to discuss at this time,

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor the meeting was adjourned.



Norman Keith  
Chairman