

**MINUTES OF MEETING
OAKSTEAD
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Oakstead Community Development District was held on May 21, 2013 at 6:30 p.m. at the Oakstead Clubhouse, 3038 Oakstead Boulevard, Land O' Lakes, Florida.

Present and constituting a quorum were:

Norman Keith	Chairman
Fred Krauer	Vice Chairman
Barbara Feldman	Assistant Secretary
Sal Paradiso	Assistant Secretary
Joe Cascio	Assistant Secretary

Also present were:

Andrew Mendenhall	District Manager
Mario Grasso	Field Director
Nancy Intini	Park Director

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS **Call to Order and Roll Call**
Mr. Keith called the meeting to order and the roll was called.

SECOND ORDER OF BUSINESS **Consent Agenda**
A. **Approval of the Minutes of the April 16, 2013 Regular Meeting**
B. **Approval of the Financial Statements through April 30, 2013**

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the consent agenda was approved.
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THIRD ORDER OF BUSINESS **Audience Attendance Count & Comments**
(3)
This item was deferred to later in the meeting.

FOURTH ORDER OF BUSINESS **Attorney's Report**
There not being any, the next item followed.

FIFTH ORDER OF BUSINESS

Engineer's Report

There not being any, the next item followed.

SIXTH ORDER OF BUSINESS

Manager's Report

A. Consideration of Acceptance of the Fiscal Year 2012 Financial Audit Performed by Grau & Associates

It was found to be a positive, good audit and acceptance was recommended.

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the fiscal year 2012 financial audit performed by Grau & Associates was accepted.

B. Distribution of the Proposed Fiscal Year 2014 Budget and Consideration of Resolution 2013-4 Approving the Budget and Setting the Public Hearing

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor Resolution 2013-4 approving the budget for fiscal year 2014, keeping the assessment amount level with the 2013 assessment amount, and setting a public hearing for August 20, 2013 at 6:30 P.M. at the Oakstead Clubhouse, 3038 Oakstead Boulevard, Land O'Lakes, Florida was adopted.

Including a notice in the Newsletter regarding no assessment increase, a brief assessment history and the date of the public hearing was recommended as notice to resident letters will not be needed this year.

C. Report on the Number of Registered Voters in the District – 2,025

A letter from the Pasco County Supervisor of Elections indicating the number of registered voter within the District was provided to the Board stating there are 2,025 registered voters.

THIRD ORDER OF BUSINESS (continued)

**Audience Attendance Count & Comments
(3)**

An audience member inquired about power washing sidewalks and the response was that the owner is responsible for the sidewalks in front of their house.

SEVENTH ORDER OF BUSINESS

Staff Reports

Follow up items from the last workshop:

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the proposal submitted by ValleyCrest for tree removal and extra work in the amount of \$2,470 was accepted.

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor the proposal from Sleuth Repairs for pool grates and gutters in the amount of \$4,500 was accepted.

On MOTION by Ms. Feldman seconded by Mr. Paradiso with all in favor authorization to purchase a piece of elliptical exercise equipment for the fitness center in the amount of \$3,700 was approved.

A. Field Manager

Mr. Grasso noted he previously submitted his report to the Board.

Pond plantings were discussed. It was suggested to include an article in the Newsletter regarding not over fertilizing properties because of pond preservation.

Mr. Cascio inquired about any pond erosion issues and Mr. Grasso responded some is starting and that is why planting is good. Now is a good time to do pond plantings.

Mr. Grasso handed out a letter to the Board from ValleyCrest regarding their emergency response action plan.

A copy of the ValleyCrest letter will be attached hereto for the public record.

Entryway landscaping for the front and all villages was discussed at length and will be addressed again at the next workshop meeting.

B. Park Director

- Ms. Intini reported a new employee, Mr. Michael Lopez, will be staying for the summer weekend swing shift.
- An event will be held on Sunday on the pool deck.
- Staff CPR training.
- Pool licensing for the clubhouse is complete.

Ms. Intini addressed an issue with the clubhouse meeting room sliding door. Repair or replace suggestions were made. Consensus of the Board was to direct Ms. Intini to look into

having routine maintenance done to the door in question and if it rises to the level of anything more than that, she is to contact an expert.

C. Finance Committee

There not being any, the next item followed.

D. Newsletter Committee

Mr. Paradiso reported Facebook has been steadily growing. He is waiting for web designer contacts in regard to Cindy.

EIGHTH ORDER OF BUSINESS

Supervisors' Reports, Requests and Comments

The Chairman noted Mr. Jay Carter has recommended and documented very nice ideas on the volleyball area and how to fix it up. The document will be shared with Board members via email from the District Manager. These recommendations will be discussed at a future workshop meeting.

Mr. Keith indicated the primary subject for the next workshop meeting is the proposed fiscal year 2014 budget. Board opinion on the entryways and speed bumps will also be items included on the agenda. Also, the Arborist may attend the meeting.

Mr. Cascio addressed a traffic issue with Oakstead Elementary School. He suggested that the District send a letter to the school making a formal notification that this is an issue for residents and non-residents who are trying to gain access into or out of Oakstead and when the roads are blocked it could mean delays or holdups of 30 to 45 minutes. There should be something on record that we have made a case for residents of the District and a solution should be worked out. Mr. Cascio will develop a drafted letter to the school district for review and discussion at a future workshop meeting.

Ms. Feldman addressed the turn in front of Ashmonte. Mr. Grasso will ask Mr. Robert Wreck to look at the area.

Mr. Krauer asked to have ValleyCrest cut along the inside of the gate, just up to the two ponds of Tanglewylde during the summer; along the sidewalks by the common area.

Mr. Paradiso inquired about sending specific area residents letters reminding them that the conservation area is not to be used for dumping.

Mr. Cascio proposed posting a temporary sign stating that this is a conservation area. It was recommended to ask SWFWMD for a sign to post.

NINTH ORDER OF BUSINESS

Audience Comments


Mr. Jay Carter reported on the recycle bins, paper and cardboard, through April we have done right at 24,000 lbs.

TENTH ORDER OF BUSINESS

Adjournment

There being no further business to discuss at this time,

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the meeting was adjourned.


Norman Keith
Chairman