

**MINUTES OF MEETING  
OAKSTEAD  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Oakstead Community Development District was held on April 16, 2013 at 2:30 p.m. at the Oakstead Clubhouse, 3038 Oakstead Boulevard, Land O' Lakes, Florida.

Present and constituting a quorum were:

Norman Keith	Chairman
Fred Krauer	Vice Chairman
Barbara Feldman	Assistant Secretary
Sal Paradiso	Assistant Secretary
Joe Cascio	Assistant Secretary

Also present were:

Andrew Mendenhall	District Manager
Mario Grasso	Field Director
Nancy Intini	Park Director

*The following is a summary of the discussions and actions taken.*

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Mr. Keith called the meeting to order and the roll was called.

**SECOND ORDER OF BUSINESS**

**Consent Agenda**

- A. **Approval of the Minutes of the April 16, 2013 Regular Meeting**
- B. **Approval of the Financial Statements through March 31, 2013**

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the consent agenda was approved.
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**THIRD ORDER OF BUSINESS**

**Audience Attendance Count & Comments  
(4)**

Mr. Brad Bachman of Valley Crest introduced Mr. Jeff Myers who will be the District's Account Representative for Valley Crest.

The Chairman inquired about a trimming schedule and Mr. Bachman indicated he can put one together and forward it to Mr. Grasso later this week. At an additional expense, trimming of the whole property can be done by a crew within a week and a half to two weeks; one quarter of the property has already been done. The extra expense could be up to \$6,000.

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor authorizing the expenditure of not to exceed \$6,000 to Valley Crest for trimming the remaining 75% landscaping before the hot weather arrives; trimming schedule to be coordinated with Mr. Grasso was approved.

A resident, Mr. Jay Carter asked if there would be some cost savings in the fall if Valley Crest does most of the trimming now at the additional cost.

It was explained that some of the reasons to proceed with the escalated trimming schedule at an additional cost is due to resident complaints and trimming not being done in the winter.

A resident, Ms. Tina Brown, asked when will the bushes/roses be replaced that were taken out in front of Weymouth? Mr. Paradiso noted the Board is in the process of determining which Villages need renovations and they are working with Valley Crest on this.

**FOURTH ORDER OF BUSINESS**

**Attorney's Report**

There not being any, the next item followed.

**FIFTH ORDER OF BUSINESS**

**Engineer's Report**

There not being any, the next item followed.

**SIXTH ORDER OF BUSINESS**

**Manager's Report**

**B. PACA Renewal – Pasco Alliance of Community Associations**

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor renewing the membership with PACA was approved.

**A. Discussion of Drafted, Preliminary, Proposed Fiscal Year 2014 Budget**

It was explained the Board will consider approval of the proposed 2014 budget at the May regular Board meeting. It was recommended to the Board to individually review the

preliminary budget, discuss any changes at the next workshop meeting and email any suggestions on the budget to Mr. Mendenhall before the next regular meeting.

**C. Employee Benefits**

The general consensus reached by the Board at the workshop meeting was that the District would not offer employee benefits or any subsidy award at this time.

**SEVENTH ORDER OF BUSINESS      Staff Reports**

**A. Field Manager**

**i. LED Lights**

This item was discussed at the workshop meeting and it was recommended that changes be made gradually as lights break down and it would not cause damage to present apparatus being used.

**ii. Volley Ball Courts**

Mr. Grasso noted he has two proposals; one is for \$6,250 and one is minus removing the sand for \$2,850. Consensus of the Board was to do more research on other uses for this area.

Traffic issues in Marchmont were discussed; removable speed tables were suggested.

Mr. Grasso will work with Mr. Carter to further research traffic calming issues and bring their findings to the Board at the next workshop meeting.

**B. Park Director**

Ms. Intini noted she forwarded her monthly report to the Board on March 25<sup>th</sup>.

The Chairman recommended approving a second trash bin for recycled items.

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor installing a second recycling bin was approved.

**C. Finance Committee**

There not being any, the next item followed.

**B. Newsletter Committee**

Mr. Paradiso noted we are trying to get more community news.

**EIGHTH ORDER OF BUSINESS**

**Supervisors' Reports, Requests and Comments**

The Chairman requested that Mr. Grasso provide the Valley Crest weekly Maintenance Report to the Board when he gets them.

Mr. Grasso was directed to obtain three bids for removing trees outside the main wall at Tanglewylde; approximately six trees.

Mr. Krauer reported on his conversation with the Arborist for PACA. He offered to check the District’s common property and roadways for a fee of \$150 per hour. A detailed report of all the trees would be done.

On MOTION by Mr. Cascio seconded by Mr. Paradiso with all in favor hiring a Certified Arborist to assess trees within the Oakstead Community on common property areas for the purpose of identifying those that will have adverse impact to infrastructure for a fee of up to \$1,000 was approved.

Ms. Feldman congratulated Mr. Carter for his idea about the recycling bin because it took off greatly. It was suggested to Mr. Paradiso to include an article in the Newsletter about children trespassing, climbing on walls and damaging District property; asking parents to be aware of where and what their children are doing.

Mr. Cascio recommended asking the Arborist to prioritize the list of trees by noting specifically which trees are the ones that are of most adverse significance by levels; as in Level 1, 2 and 3. Level 1 being immediate, Level 2 urgent, Level 3 to be done within the next two years and everything else is okay.

Mr. Krauer announced PACA will have Mr. Michael Garrett at their meeting to talk about road status and improvements and the hot topic, the elevated highway.

**NINTH ORDER OF BUSINESS**

**Audience Comments**

There not being any, the next item followed.

**TENTH ORDER OF BUSINESS**

**Adjournment**

There being no further business to discuss at this time,

On MOTION by Mr. Paradiso seconded by Mr. Cascio with all in favor the meeting was adjourned.

  
Norman Keith  
Chairman