

**MINUTES OF MEETING
OAKSTEAD
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Oakstead Community Development District was held on February 19, 2013 at 2:30 p.m. at the Oakstead Clubhouse, 3038 Oakstead Boulevard, Land O' Lakes, Florida.

Present and constituting a quorum were:

Norman Keith	Chairman
Diane Davis	Vice Chairman
Fred Krauer	Assistant Secretary
Sal Paradiso	Assistant Secretary

Also present were:

Andrew Mendenhall	District Manager
Mario Grasso	Field Director
Nancy Intini	Park Director

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS Call to Order and Roll Call

Mr. Keith called the meeting to order and the roll was called.

SECOND ORDER OF BUSINESS Organizational Matters

A. Election of Officers – Resolution 2013-3

Due to recent Board resignations and re-appointments the Board considered restructuring its slate of offices. The following actions were taken:

Mr. Norm Keith was appointed to serve as Chairman, Mr. Fred Krauer will serve as Vice Chairman, the Secretary, Treasurer and Assistant Treasurer will remain the same, Severn Trent employees, Andrew P. Mendenhall, Secretary, Stephen Bloom, Treasurer and Robert Koncar, Assistant Treasurer. Ms. Barbara Feldman, Mr. Salvatore Paradiso and Mr. Joseph Cascio will serve as Assistant Secretaries.

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor Resolution 2013-3 designating officers of the District as indicated above was adopted.

THIRD ORDER OF BUSINESS

Consent Agenda

- A. Approval of the January 15, 2013 Meeting Minutes**
- B. Approval of the Financial Statements through January 31, 2013**

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor the consent agenda was approved.

The Board requested having a separate budget line item for the next fiscal year's budget for Holiday lighting.

FOURTH ORDER OF BUSINESS

Audience Attendance Count and Comments

There not being any, the next item followed.

Mr. Paradiso inquired if there was any update on the eminent domain issue and it was noted there would be notification if the County was looking to proceed.

FIFTH ORDER OF BUSINESS

Attorney's Report

There not being any, the next item followed.

SIXTH ORDER OF BUSINESS

Engineer's Report

There not being any, the next item followed.

SEVENTH ORDER OF BUSINESS

Manager's Report

- A. Ratification of Previously Authorized CD Investments**

The following motion was made to ratify and memorialize previous Board decisions and authorizations to allow Severn Trent, as the District's financial advisor, to move or rollover CDD funds that are invested in CD's.

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor previously authorized CD investments made by the District's Financial Advisor's, Severn Trent were ratified.

- B. Update on Board iPads**

Information on purchasing iPads for the Board members was discussed.

The consensus of the Board was to table this matter until further notice.

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor in the event of discovering a special deal regarding the sale of the old version of iPad when the new version becomes available, authorization for the Chairman to move forward with said purchase was approved.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Field Manager

The report previously submitted by Mr. Grasso was briefly discussed.

The OLM inspection scheduled for tomorrow, February 20th was discussed. Board consensus was to approve of Mr. Grasso joining the landscape inspection for this month.

Mr. Grasso reported on some additional items as follows:

- LED lights

A lengthy discussion on LED lights ensued. It was decided to schedule a test of the lights on the night before the next workshop meeting in March or April.

- Since the County owns Oakstead Boulevard, the District should only be paying for the street lights inside the villages; not the lights outside.
- Regarding the gate, the work should start by the end of the week.

B. Park Director

Items included in the report were:

- A CPO license was updated.
- Information on the difference in cost between PVC and Wood fence was sent to the Board. More bids will be obtained.
- Who is to take care of the area of the volleyball courts?

Mr. Grasso was asked to check with the landscape company.

C. Finance Committee

There not being any, the next item followed.

D. Newsletter Committee

Ms. Intini reported the cost has gone up. It was originally running \$154 per month and the cost now is around \$400 per month.

It was requested to add this issue for discussion at the next workshop meeting.

Mr. Paradiso reported on a delay with the March Newsletter.

NINTH ORDER OF BUSINESS

Supervisors' Reports, Requests and Comments

Ms. Feldman addressed a question regarding an issue the Weymouth HOA is having. A towing sign needs to be posted and approval from the CDD to post a sign is required.

It was also reported favorable comments from residents have been received regarding the recycling bins.

Mr. Krauer asked to include the following item on a future workshop agenda: consider hiring a landscape architect for re-designing the vegetation at the village entrances; everything is starting to look tired. Also plan for a discussion on long-term planning on what the Board would like Oakstead to look like in approximately 10 years.

Ms. Diane Davis, former Board member, was in attendance at this meeting.

Mr. Keith thanked Ms. Davis for her service to the Oakstead community and presented her with a commemorative plaque.

Irrigation sprinkler heads were discussed.

Parking in the community was discussed; conservation areas are not parking lots.

TENTH ORDER OF BUSINESS

Audience Attendance Count and Comments


There not being any, the next item followed.

ELEVENTH ORDER OF BUSINESS

Adjournment

There being no further business to discuss at this time,

On MOTION by Mr. Paradiso seconded by Mr. Krauer with all in favor the meeting was adjourned.


Norman Keith
Chairman